

**CORPORATE HEALTH AND SAFETY COMMITTEE – 19TH APRIL 2004**

**SUBJECT: OCCUPATIONAL HEALTH DEPARTMENT**

**REPORT BY: DEPUTY CHIEF EXECUTIVE**

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**1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of developments in the provision of occupational health.

**2. SUMMARY**

- 2.1 The work to convert the caretakers cottage (ground floor) on the Ystrad Fawr site has been completed and the Occupational Health Nurse has been relocated there.
- 2.2 With the appointment of a new Occupational Health Physician, medical referrals from managers and personnel will be made directly through the Occupational Health Nurse and appointments will take place at place at Ystrad Fawr.
- 2.3 The Occupational Health Nurse can be contacted on extension 3117 or by fax 3183.
- 2.4 Appointment of administrative support for the Department is in progress and should be in place within the next two months. Additional contact numbers will be available at a later date.

**3. RECOMMENDATION**

- 3.1 Members are asked to note the content of this report.

Author: Hazel Hortop (Occupational Health Nurse)